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| **Week No(s).** | **Date** | **From** | **To** |
| **5& 6** | **February** | **14 February** | **25 February** |

**BI-WEEKLY SUMMARY OF TRAINING**

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| --- | --- | --- | --- | --- |
| **Day/Date** | **Assigned Tasks** | **Achieved Work** | **Problems faced the students** | **Solution** |
| Week 5 |  |  |  |  |
| Sunday | I attended the orientation session. | - |  |  |
| Wednesday | I attended a workshop about lesson plans. | I learned how to make a lesson plan. | - |  |
| Thursday | I attended a workshop about E-portfolio. | I have established an account in the portfolio. | - |  |
| **Day/Date** | **Assigned Tasks** | **Achieved Work** | **Problems faced the students** | **Solution** |
| Week 6 |  |  |  |  |
| Sunday | Tutoring session one | Lesson Plan  PPT  Recording the voice |  |  |
| Monday | Tutoring session two | Lesson Plan  PPT  Recording the voice |  |  |
| Tuesday | Tutoring session three | Lesson Plan  PPT  Recording the voice |  |  |
| Wednesday | Tutoring session 4 | Lesson Plan  PPT  Recording the voice |  |  |
| Thursday | Review all sessions before submitting them.and Prepared a lesson plan and PowerPoint presentation and I started. | -Lesson plan and  PowerPoint presentation |  |  |